

MEMBER AREA OF UVOCORP.COM



By reading this document you will obtain skills required to start earning your money.

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Member Area

As soon as a Writer's account is activated one has an opportunity to see all available sections of the Home Page :

- Available Orders page
- Current Orders and Bids page
- Revisions page
- Disputes page
- My Finished orders
- My Profile
- My Messages
- Financial Overview
- News

Read this document carefully, as it will help you maintain industry knowledge.

For your efficient work you need to read detailed information about each section.

Home Page

When you log into your account, you land on your homepage

You can find FAQ, Rules and Regulations, Writing Guide and Forum tabs at the top of the page.

UVOCORP

[F.A.Q.](#) [Rules & Regulations](#) [Writing guide](#) [Forum](#)

John (36004)
Status: Looking for orders

05 : 34 pm
your current time




FAQ – This is where you find answers to commonly asked questions.

Rules and Regulations – Important documents that regulate our collaboration with you are kept here.

Rules and Regulations

This section contains important documents that regulate our cooperation.

- a. [Terms & Conditions](#)
- b. [Advanced Status Applications and Regulations](#)
- c. [Member Area](#)  (694 kB)

Terms and conditions

Read and understand our Terms and Conditions very carefully. The working rules and guidelines for Writers are all in this document. Clearly understanding the rules, how they are applied to you and the work you submit, will help you develop a more rewarding working environment. Our [Terms and Conditions](#) document includes the following sections:

- Writers' duties
- Paper requirements and formats
- How we calculate payments for writers
- Revisions
- Outlines and abstracts
- Payment details
- How our payment system works
- Payment instructions
- Payments withheld
- Advanced Writer status and bonus payments
- List of benefits
- Penalties and fines
- Cancellations

Advanced Status Application and Regulations

If your work reaches what we term high working performance, you can become an Advanced Writer.

Our [Advanced Status Application and Regulations](#) document includes the following sections:

- Requirements for application
- Obligations of Advanced Writers
- What might cause your Advanced Status to be taken away
- The advantages of being an Advanced Writer

Writing Guide – Useful guides and writing samples, citation style rules and other documents essential to Writers' work can be found here.

Our [Writing Guide](#) document contains these sections:

- Types of academic paper
- Paper structure
- Plagiarism
- Writing Tips
- Writing Presentation
- Useful links

Note: Our *Writing Guide* has been specially designed to help freelance writers find answers to various questions about writing quickly and easily. The guide is a compilation of links and short definitions that give a brief overview of various aspects of academic writing. In order not to overburden the guide with unnecessary data, it is gradually updated to include answers to the most frequently asked questions, and to provide solutions to common mistakes we find during evaluation of your work.

[Checklist for writers.](#) This document helps you avoid the most common and easily avoided mistakes in writing. Please follow this list carefully, and check you have observed all the points after you finish **each** paper.

Forum – A comfortable and user-friendly platform for professional discussions and communications between our writers.

Available Orders Page

A list of orders available for writing is kept on this page.

Available orders

14

The number shows the amount of new available orders.

There are different types of orders, so you can sort the list according to your preference. Click on More options to use page, deadline, type, costs, academic level, title and disciplines filters.

Filters Clear filters More options ▾						
Type of Service:	<input type="text" value="All available"/>	Discipline:	<input type="text" value="All available"/>	<input checked="" type="checkbox"/> Order	<input checked="" type="checkbox"/> Inquiry	<input type="button" value="Search"/>
Order ID ▾	Topic title	Discipline	Academic level	Pages	Deadline	Cost
#2769523	none	Economics	University	20	4d 23h 48m	\$200.00
#2769491	Consumption Narrative	Marketing	University	2	3h 48m	\$36.00
#2769381	Can we know when to trust our emotions in the pursuit of knowledge?	Psychology	High school	2	1d 3h 35m	\$39.20
#2769379	Choose One	History	University	12	6d 20h 37m	\$126.00
#2769309	Vicarious liability of parents for crimes committed by their children.	Criminal Justice	University	2	9d 18h 51m	\$12.00
#2769235	Tulipomania. Freddie Mac	Finance	College	1	1d 21h 50m	\$7.00
#2769199	2500 words in which you set out a detailed modus operandi of how you would embark on locating, planning and presenting your research on A) Rogers v Whitaker [1992] HCA 58 B) discuss the legal requirements to be observed when pawing goods as security for a loan.	Law	Master's	11	6d 0h 37m	\$99.00
#2769163	Biology Lab: Virtual Lab Demonstration the Scientific Method	Biology (and other Life Sciences)	College	3	20h 26m	\$24.00
#2768985	Managing Diversity	Human Resources Management (HRM)	College	2	4d 15h 38m	\$10.00
#2768841	Compare Satan (from John Milton's Paradise Lost line 1 to line 270) and Don John (from Shakespeare's comedy Much Ado About Nothing)	Literature	High school	2	1d 21h 44m	\$18.40
#2768817	Write a research proposal on the book "Harmony Ideology: Justice and Control...." by Laura Nader.	Anthropology	University	3	6d 9h 14m	\$18.00

All urgent orders are moved to a special table you can see on the left side of any page.

The prices for these orders are usually higher, because of their urgency. You are free to click on the order number, and apply as usual.

To see detailed instructions you should click on Order Number or Topic.

Instructions	
Files	Messages
Type of service:	Writing from scratch
Work type:	Creative writing
Deadline:	24 Jan, 02:27 AM (5d 12h)
Academic level:	High school
Subject or discipline:	Art (Fine arts, Performing arts)
Title:	This is a test order maintained by our technical department. Please do not apply to it!
Number of sources:	0
Provide digital sources used:	No
1 Page summary:	No
Paper format:	MLA
# of pages:	2
Spacing:	Double spaced
# of words:	550
# of slides:	ppt icon 0
Paper details:	sd fds
Comments from Support Team:	
Fee:	\$1

Instructions Tab

- Type of service: a service description selected by the customer
- Work type: the kind of work selected by the customer. Sometimes this field is left empty, and if the customer orders proofreading, rewriting or editing, work type will show another entry
- Deadline: the period in which the order must be completed
- Academic level: determines the academic level
- Subject or Discipline: describes the field or area of study involved
- Title: title or topic of the assignment
- Number of sources: how many sources are required to be cited more than once in the paper
- Provide digital sources: if *Yes* is indicated, you must upload all digital sources used in the paper
- One-Page summary: if *Yes* is indicated, provide the customer with an additional summary page. The bid for the order includes additional payment for this feature
- Paper format: referencing style to be used (APA, MLA, Chicago/Turabian, other)
- Number of pages: indicates how many pages the customer has paid for. It is obligatory to upload the number of pages shown
- Spacing: indicates the line spacing to be used in the paper (double-spaced, single-spaced)
- Number of words: indicates the final word count of the paper. Use this field as a reassuring check at the end. Your obligation to fulfill an accurate word count is flexible, up to 50 words
- Number of slides: indicates how many PowerPoint presentation slides are required
- Paper details: the customer's instructions for the assignment
- Comments from Support Team: this field is empty most of the time. Our Support Team might occasionally include some comments
- Fee: indicates the price calculated for the order. If you are assigned to the order, this is the price you are paid upon completion

Progressive Delivery Tab is a feature that allows larger orders in the system to be

processed in a series. The aim of progressive deliver is to complete the paper in parts, each with a fixed deadline. It is meant to avoid confusion in the order structure, and to avoid delay on the writer's and the customer's parts. The P/D is optional on orders of 20 to 40 pages, and mandatory for orders over 40 pages. The Progressive Delivery feature works in this way:

- our editor divides the order into parts, and sets an approximate schedule for each part
- the schedule is shared with the writer and the customer for confirmation
- the writer must deliver each part on time

(the schedule is set to include some spare time, in case a minor extension is needed, but only if possible)

Pages	Slides	Deadline	Comment
20	0	23 Jan, 02:43 AM	
20	0	1 Feb, 05:57 PM	
20	0	10 Feb, 09:10 AM	

- the order does not proceed to the next part until the previous section is finalized, completed, properly revised, and approved by the customer;

- writer's payment is also divided into several installments, corresponding to the order segmentation, and paid according to the parts completed

You must confirm the schedule each time you apply for a Progressive Delivery order.

Progressive Delivery Schedule
✕

You are about to apply for a Progressive Delivery order with the following schedule of works:

Pages	Slides	Deadline
20	0	2013-01-22 06:01
20	0	2013-02-01 09:02
20	0	2013-02-10 01:02

The schedule may be slightly adjusted by Admin as the order progresses. Please make sure that you can meet all the deadlines given that there are no delays from customer's side.

Confirm
Cancel

If you want to ask a question or clarify the instructions, you can write a message to the customer or Support Team, in special **Messages Tab**.

Instructions
Progressive Delivery
Files
Messages

Create new message

From / To	Message	Date
> Customer → All writers	The Research Methodology's Chapter can be presented as the	17 Jan, 07:54 PM
> Writer 7 → Customer	I have read through your work. Regarding the results chapte	17 Jan, 07:24 PM
> Customer → All writers	I like how your instruction; however, we need to modify sec	15 Jan, 04:17 AM

Make sure you have carefully checked the customer's materials. If you cannot access them, or need additional sources to complete the order, use the appropriate button in the **Files Tab**.

Instructions
Progressive Delivery
Files
Messages

#	Files:	Who Uploaded	Time	Size	
1	2768551_Methanol_Synthesis_Data_1_2.pdf Order instructions	Customer	17 Jan, 10:42 PM	32 KB	
2	2768551_2768551_Reac...ek-Matlab(3)_1_1.pdf Order instructions	Supporter	17 Jan, 10:48 PM	89 KB	

I can not access materials

Request source

Check this order:

Click "Apply", if you are ready to execute this order for \$42.

Apply

If you want to work on an order, specify the price for which you're willing to write it, and press the "Apply" or "Take Order"

button. The standard price for the order is already stated.

The "Take Order" button gives you the opportunity to take the order automatically, without Support Team interaction. Each category of writers (new, normal, and advanced) can take specific numbers of orders with specific numbers of pages. The numbers are subject to change, and you can organize it with our Writers Department.

For orders with negative and N/A deadlines, you must specify the exact time extension you require to work on and complete the order.

Please specify the exact time extension you will require to complete this order.

Days: Hours: Minutes:

Place your bid

Only apply for, or take, orders you can definitely complete in the time available. Make sure you carefully check the customer's instructions and materials BEFORE you apply.

Feel free to write a note to our Support Team if :

- instructions are not clear
- [format instructions](#) differ from our Rules, because it affects the price
- the deadline is not adequate

After you apply for an order, you can remove your bid by pressing the "Remove bid" button, and the order disappears from the section "Orders where I have placed my bid". There is no need to write a note to the Support Team in this case. This order may be re-published later with a new deadline, or a new number of pages, and you are welcome to apply or take it again.

If you apply for an order, there is no guarantee it will be assigned to you. Orders are always given to the most appropriate writer (the one we see is most proficient in the particular discipline, and has less orders in progress, among all writers who apply).

Please apply for orders on the Order Page only, and not by writing emails or messages.

My Current Orders and Bids Page

My Current orders
and Bids

3 / 0

Number shows the amount of your orders in “writer assigned status”/current bids.

This page consists of two tables:

Orders where I have placed my bid

Orders, where I have placed my bid (1)

Order ID	Topic Title	Discipline	Type of Servi	Academic Level	Deadline	BID	Notes/ Files	Pages/ Cost
#2766023	This is a test order maintained by our technical department. Please do not apply to it!"	Art (Fine arts, Performing arts)	Writing from scratch	High school	5d 12h 25m	\$1.00	0 / 0	2 / \$1.00

These are orders you have agreed to write, but which have not yet been given to you.

You always receive email notification once you are assigned an order, and it moves to the “My Orders in process” table.

My Orders in process

In this table, you can see orders currently assigned to you, together with general information about each one. This information includes order number, order status, topic title, discipline, type of service, academic level, deadline, new notes and files, pages, and the order

My Orders in Process (6)

Order ID	Status	Topic Title	Discipline	Type of Servic	Academic Level	Deadline	Notes/ Files	Pages/ Cost
#2769017	Writer Assigned	Los Angeles Independent Media Center	Leadership Studies	Writing from scratch	High school	3d 3h 32m	0 / 0	3 / \$15.00
#2768999	Writer Assigned	attack by radical jihadists	Leadership Studies	Writing from scratch	High school	3d 3h 31m	0 / 0	2 / \$10.00
#2768995	Writer Assigned	Issues in Terrorism and Homeland Security	International Relations	Essay (any type)	University	2d 15h 19m	0 / 0	2 / \$14.00
#2768523	Writer Assigned	motivation	Psychology	Coursework	University	14h 22m	0 / 0	2 / \$18.00
#2767455	Delivered	Healing Hospital A Daring Paradigm	Nursing	Writing from scratch	College	-7h 51m	0 / 0	4 / \$28.00
#2765335	Delivered	Strategic Planning	Healthcare Management	Case study	University	-14h 22m	0 / 0	2 / \$16.00

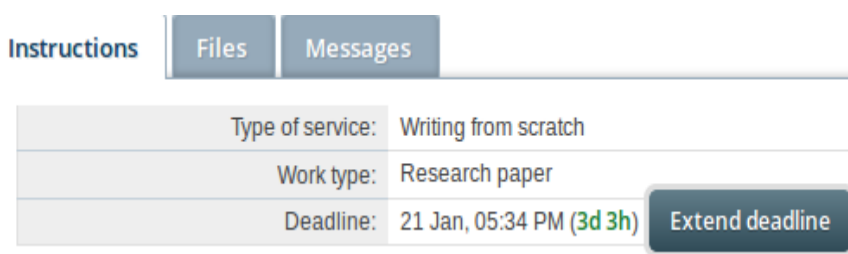
price.

All orders have several statuses:

Writer Assigned:

This means the order is yours, assigned to you, and you are responsible for completing it in the stated period of time. You are financially responsible for delivering a paper of satisfactory quality, which follows all the customer's instructions. Contact the customer through Messages, inside the order, to clarify details before starting on the paper.

If you cannot meet the initial deadline, you can request an extension, which is given to you if at all possible.



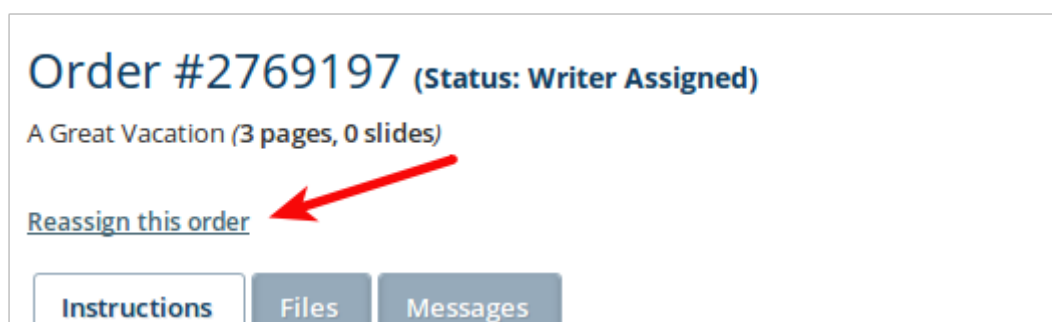
The screenshot shows a navigation bar with three tabs: "Instructions" (selected), "Files", and "Messages". Below the tabs is a table with the following information:

Type of service:	Writing from scratch
Work type:	Research paper
Deadline:	21 Jan, 05:34 PM (3d 3h)

To the right of the deadline is a button labeled "Extend deadline".

Note: A fine for deadline extension is applied if the delay is the writer's fault or if the writer requests more than one extension. The amount of the fine equals 5% of the price of the order. If the deadline is extended due to writer's fault after the order is already late, the amount of the fine is raised to 25% of the price for the order.

If for any reason you cannot complete the assigned order on time, or in a satisfactory manner, you can request reassignment, which means you release the order to be taken by another writer. Click on your order and go to the **Reassign this Order** link (the link at the top of the page). Specify the reason for reassignment in the special field below, and press the "Reassign this Order" button.



The screenshot shows the order details for "Order #2769197 (Status: Writer Assigned)". Below the order title, it says "A Great Vacation (3 pages, 0 slides)". A red arrow points to the "Reassign this order" link. At the bottom, there is a navigation bar with three tabs: "Instructions" (selected), "Files", and "Messages".

Order #2488217 (Status: Writer Assigned)

This is a test order maintained by our technical department. Please do not apply to it! **(1 pages, 0 slides)**

[Reassign this order](#)

Dear [redacted]

If you retract from order you have been previously assigned to, you still bear financial responsibility for this order and may be fined up to 100% of its value, regardless of the reason for the retract.

Your penalty will be used to cover following cases:

- » possible price increase for the next writer
- » price for revision for the next writer
- » full or partial refund to the customer

By pressing "Reassign this order" button you confirm that you have read and agreed with the statement above.

Reason for reassigning (*required):

[Reassign this order](#) [Cancel](#)

Whenever writers retract from an assignment, they are liable for the retraction. Retraction from an assignment may result in a fine, whose calculation is based on circumstances.

If the Order is reassigned it will automatically disappear from “My current Orders and Done:

This is an order you have already uploaded. This status changes automatically when you upload the file. To upload a completed paper, click on the Files tab, browse the file, add a description if needed, and click “**Upload**”. You can add other file(s) if necessary, by pressing on “**Choose another file**”. Click on “**Send files(s)**” to upload selected files.

Instructions | **Files** | Messages

Upload Files

*Required fields are marked with **

File: * Description: *

At this stage, your order is checked for plagiarism, and delivered to the customer.

Delivered:

Once the order is forwarded to the customer, its status changes to “delivered”. The customer has 14 days to review the paper, and to request a revision or approve the paper. When the two weeks are up, the order is automatically approved (and the status shows up as Finished). This is when you can view it on your Financial Overview page.

My Revision Orders Page

This is where you find orders that should be revised.

My Orders in Revision Status (1)

Order ID	Topic title	Discipline	Type of service	Academic Level	Deadline	New Notes Files	Pages/ Cost
#2765841	cross-culture management	Management	Essay (any type)	College	4d 7h 51m	0 / 0	11 / \$55.00

A new deadline is drawn up for completion of the order. Click on Order Number, to see more details for the revision. After you upload a revised paper, the status automatically changes to Done.

Feel free to contact our Support Team members if:

- the customer changes the instructions, which require rewriting rather than revising the order. The Support Team will contact the customer in such a case, and request additional payment, so that your bid may be raised
- revision instructions are not clear
- you are not able to complete the revision
- there is no answer to your questions from the customer for a long time.

My Dispute Orders Page

An order acquires this status when a customer is not satisfied with the work completed, and needs further investigation of the case. A Dispute Department manager contacts you and the customer, to devise the best solution to the situation.

My Orders in Dispute Status (1)

Order ID	Topic title	Discipline	Type of service	Academic Level	Deadline	New Note: Files	Pages/ Cost
#2765325	Book of Mark	Religious studies	Writing from scratch	College	-2d 16h 58m	0 / 0	3 / \$30.00

While any order is in Dispute, you cannot be paid for it.

Disputes occur more frequently because of lack of responsibility on the part of a writer, and can result in a fine for that writer. This is a reason to remain very careful, and not to be reluctant to contact the Support Team or the customer to get clear answers to all your questions BEFORE you upload a completed order.

My Finished Orders Page

Here you can search for orders completed by you using academic level, type of service, Order ID and topic title filters. You can also use the date range filter to find the order needed.

My Finished Orders

Order ID	Topic title	Type of service	Academic Level	Discipline	Date	Page	Paid	Effect on Balance
#2771481 <small>CANCELLED</small>	CohesionCase	Writing from scratch	College	Management		2	\$0.00	\$0.00
#2769893 <small>FINISHED</small>	victoria period	Writing from scratch	University	History	2013-01-20 11:08:04 PM	6	\$0.00	+\$84.24
#2767671 <small>CANCELLED</small>	Writer's Choice	Rewriting	University	Accounting		7	\$0.00	\$0.00
#2766980 <small>FINISHED</small>	law and government policy	Essay (any type)	University	Criminal Justice	2013-01-20 11:47:14 PM	8	\$0.00	+\$62.59
#2766105 <small>CANCELLED</small>	Writer's choice	Writing from scratch	High school	English	2013-01-16 09:40:40 AM	4	\$0.00	\$0.00
#2765397 <small>CANCELLED</small>	Psychology of Personality	Writing from scratch	College	Psychology		3	\$0.00	-\$25.20
#2765235 <small>FINISHED</small>	Leadership Communication	Writing from scratch	College	Leadership Studies	2013-01-19 03:41:43 PM	4	\$0.00	+\$30.84

My Profile Page

Profile Details

Your ID: **36004**

Language category: ENL normal

Advanced status: nonAdvanced

Academic level: University

Status: Looking for orders ▼

*** Governmental Issued ID.**
 In order to prevent fraud and protect our Writers, you are required to upload one identification document. It must be governmental issued ID with your Full Name and country of residence on it (i.e. passport, drivers license, state ID, electricity/water bill). We respect your privacy and do not share your personal information with third parties.

Choose File No file chosen

You can upload only .jpg .jpeg .pdf .bmp or .png file

Basic Info

* First name: John

* Last name: Smith

* Gender: Female Male

E-mail address: joghsmith@gmail.com

* Password: [Change password](#) ⓘ

Receive email notifications: Yes No

On this page you can see your ID number, language category, college level, and current account status. Each writer can choose one of four offered account statuses, based on their current working situation:

- Looking for Orders This means you are ready and willing to work. You can expect calls from the Support Team if we need your help.
- Cannot work for now means you are currently unavailable to work on any kind of assignment.
- Looking for high paid orders only This means you are not available to work on small or uncomplicated papers with standard fees, but would rather work on longer, more complex, dissertation or thesis orders.
- Do not use our service This status means you are not willing to work with us any longer. You should also write a message to the Writers Department if you want to close down your account.

Note: We cannot assign any orders to you while your status is “cannot work for now” or “do not use our service”.

On your My Profile page, you can also change your password, add a new place of study

and work experience, and various other details.

To change your email address, cell phone, or country, write a request to the Writers Department.

Warning: If you feel that your account was stolen, you should immediately contact the Writers Department through the messages system or email, and follow their instructions.

Experience & Skills

* What is your native language?

* Did you ever work for any other online academic assistance companies? Yes No

* What citation styles are you familiar with? APA MLA Harvard
 Chicago / Turabian
 Other styles

Disciplines you are proficient in: [5 disciplines selected](#)

This table shows the amount of completed by you orders in each discipline in each college level together with general customer satisfaction rate of the writing.
 Unrated orders are the ones which were automatically approved (there is no mark for such orders).
 Rated orders are the ones which customers have approved and rated (1-10 scale).
 Average mark is calculated as simple mean of rated orders.

Discipline	High School	College 1-2	College 3-4	Masters	Ph.D	Total	Last 3 orders

Contact Info

Time zone:

* Cell phone(s):

Country code State or area code Phone number

Skype:

Country:

* City:

* State:

ZIP:

* Available for night calls: (urgent orders) Yes No

What does Receive email notifications mean? By using this option, you receive email notifications about new orders assigned to you, revisions, new messages from the Support Team or from customers, and reassigned orders. We advise you keep this option turned on, so that you can be kept up to date.

What does Available for night calls mean? If "no" is indicated, it means urgent revisions

that come in during the night, on orders assigned to you, are reassigned from you without notice (if it's obvious a writer made a mistake, a fine is incurred).

If "yes" is indicated, it means the Support Team will call you during the night, in your time zone, and notify you of an urgent revision. Please make sure the time zone selected in your profile is valid.

Please double check that your selected *** Disciplines you are proficient in: [7 disciplines selected](#)**

disciplines are up to date. If you wish to change the existing disciplines, contact the Writers Department.

My Messages

This is where you can send and receive messages directly from the home page, and choose a department where you want your message to be sent. You can filter the inbox according to your preferences, to separate messages from different departments.

My messages

[Create new message](#) Departments: Order: [Search](#)

From / To	Message	Date	Order
Support Dpt. → Me	Order #2771433: Please confirm that you are working Dear [redacted] This order has been assigned to you according to our customer's request. Please review all instructions carefully, and let us know ASAP whether you can complete this order within the set timeframe. Thank you for your good work. We are waiting for your confirmation.	20 Jan, 10:47 PM	#2771433
Support Dpt. → Me	Order #2771433: Please return the call [redacted]	21 Jan, 04:50 AM	#2771433
Support Dpt. → Me	Order #2771433: Please return the call [redacted]	21 Jan, 04:48 AM	#2771433
Payment Dpt. → Me	Re: Dear [redacted] Yes, unfortunately your sum is not high e	18 Jan, 06:09 PM	
Me → Payment Dpt.	Dear Alice, Any communication would be welcome with regard	18 Jan, 11:39 AM	

Note: You may receive CONFIRMATION NEEDED messages. You should “[Read message](#)” and “[Confirm](#)”/”[Reject](#)” all confirmation needed messages before proceeding with the work. The system automatically blocks all activity inside of Order if you have any unconfirmed messages.

Messages in your inbox are sorted in the following order: first, Unread and

 [You should confirm all unconfirmed messages first.](#)

Unconfirmed. Then, Confirmed, then Read, followed by all others, sorted by date.

To create a new message, click on the “[Create new message](#)” button at the top of the page.

Depending on your request, you should send a message to one of the following departments :
Payment Department – if you have any questions concerning payments and payment methods.
Quality Assurance Department – if you would like this Department to:

- change your academic level
- accept your application for Advanced Status (for more details review Rules and Regulations on your homepage)

Dissertation Department – if you:

- need to resolve any issues with orders 30 pages or longer
- want to share any ideas about handling large orders
- believe you deserve to work on longer orders but do not get enough opportunity to do so
- believe you are qualified to work as an editor/proofreader of Doctorate level works
- have any general questions regarding work on Dissertation and Theses

Writers Department - if you have any questions regarding:

- all situations where the Support Team could not answer or help you
- your writer's status
- your profile
- change of email address
- account recovery
- account security
- unjustly treated cases

Financial Overview Page

On this page, you can request your payment, trace its history, and request fine removal.

Successfully completed orders appear on your Financial Overview Page. A payment period lasts five days (between the 1st and 5th, and the 15th-20th of each month). During the payment period, you can press the “Request Payment” button, and Payment Admin sends you the money.

If you want to skip the current payment period to accumulate funds — do not press “Request Payment” button.

After you have pressed the “Request Payment” button, the whole sum of your payment

Financial overview

Your balance: + \$120.52

[Request payment](#)

[How the System Works](#)

Unrequested				
Date	Order	Transaction Type	Comments	Value
<input type="checkbox"/> 29 Dec 2012, 8:05 AM - 11 Jan 2013, 4:53 PM	2741007	4 transactions		+ \$56.70
1 Jan 2013, 7:35 AM		high productivity bonus	+ 2% for 80 pages or more in a month	+ \$13.42
<input type="checkbox"/> 3 Jan 2013, 4:40 PM	2678349	2 transactions		+ \$5.40
<input type="checkbox"/> 8 Jan 2013, 9:47 AM	2732147	2 transactions		+ \$14.40
<input type="checkbox"/> 9 Jan 2013, 9:45 PM - 10 Jan 2013, 3:55 PM	2753513	2 transactions		- \$3.60
<input type="checkbox"/> 13 Jan 2013, 10:16 AM	2763335	2 transactions		+ \$9.00
<input type="checkbox"/> 14 Jan 2013, 11:53 AM	2705105	2 transactions		+ \$7.20
<input type="checkbox"/> 14 Jan 2013, 5:29 PM	2758655	2 transactions		+ \$9.00
<input type="checkbox"/> 16 Jan 2013, 3:42 PM	2757431	2 transactions		+ \$9.00
Completed orders:				+ \$123.00
Will be held:				- \$12.30
Fines:				- \$3.60
Bonuses:				+ \$13.42
Total:				+ \$120.52
<input type="checkbox"/> show compensated transactions				

will appear in the next tab “Requested”.

From that point, we can see your request. All orders that appear in your report after you have pressed “Request Payment” go to “Unrequested Transactions”.

After receiving a payment request from you, we proceed with your payment for items up

to the end of the payment period.

Note, pressing the “Request Payment” button on the 1st day of payment period doesn't mean that you will get paid on this day (even though the chances of getting paid earlier are higher of such Writer, than of another Writer, who pressed on the button 2 days later)

After funds are transferred, your transaction appears in the tab, “History”. You will be able to see all your previous transaction in the field “History”.

Note: from each payment period 10% of your payment are put on hold and are released in 90 days (except if you are an Advanced Writer). Hold of payments is introduced to increase responsibility of taken Orders and to create a pool of funds which Company can use for force majeure situations.

You can find a schedule of hold releases in the tab “Holds”

Unrequested	Requested	Holds	History	Accounts
		Release Date	Orders	Value
		16 Feb 2013	+ 8 unreleased hold transactions	+ \$32.75
		21 Mar 2013	+ 6 unreleased hold transactions	+ \$21.7
		Total:		+ \$54.45

You can also request fines to be removed from your Financial Overview Page. Click on “request fine removal” next to the order number for which you have been fined.

20 Jan 2013, 4:12 AM	2765397	fine	[request fine removal]	- \$25.20
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Payment Admin will check your case and reply within 48 hours. All messages concerning fine removal inside an order page are ignored.

Please do not abuse this facility. Use this option only for fines you consider categorically unjust.

My News Page

This section contains news and important information about changes in our work. Make sure you read and understand everything in this section before proceeding with any work.

When there is a new announcement, you are required to press “Confirm” to proceed with further work.

News published more than 30 days ago, are moved to News Archive section. Important News are marked with a red rim and triangular tag.

News

Search

Latest News

News Archive

Filter by year ▾

Filter by month ▾

Filter by department ▾

Only important news

Date	Subject	
<div style="border: 2px solid red; padding: 2px; display: inline-block;">Jan 11, 2013</div> ▲	Writer's Rating Writers Department	10 days ago +
<div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">Dec 10, 2012</div>	Changes in Payment Period Dates Payment Department	1 month ago +
<div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">Dec 4, 2012</div>	Tips from Support Team Writers Department	2 months ago +
<div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">Nov 15, 2012</div>	Wrong Format Quality Assurance Department	2 months ago +

Contact Information

- 1) Write a message through the Messages system from your Homepage to the right department
- 2) Write an email to writers.department@uvocorp.com
- 3) Visit our forum for the full list contact list: <http://gradelancer.com/index.php?topic=23.0>